

Barclay Town Commissioners Meeting Minutes  
Wednesday, January 16, 2019

Present:           President Norman Clough  
                  Commissioner Bill Ward  
                  Town Manager Virginia Albers  
                  David Taylor

Commission President Norman Clough called the meeting to order at 7:00pm.

Old Business: Minutes of the December 19, 2018 town meeting were presented. President Clough made a motion to approve the December 19, 2018 minutes as presented, which was seconded by Commissioner Ward. The Finance Report for December, 2018 was reviewed. President Clough made a motion to approve the December Financial Report as presented. A second by Commissioner Ward and the motion passed.

President Clough stated that the Speed Cart was placed at the edge of Barclay for 3 weeks. Plans are to use it again.

Town Managers Report: 1-Work in Town Office Wednesday Mornings.  
                                  2-Approved bills for Heather to pay.  
                                  3-Codes Enforcement around Town Weekly. Verified ownership, document violation and sent letters to property owners  
                                  4-Inquired regarding grant funding from CDBG and USDA to remodel Barclay Town Owned Church Property into a

a Town Office and Conference Room. Messaged Betterton Town Mayor Dave Sutton, to discuss the process.

5-Working with Website Manager –Chris Petrini to update website. Ongoing

6-Forwarded a letter written by Town Attorney to Property owner at his request regarding the building Moratorium and zoning regulations for his property located at 1414 Barclay Road.

7-Spoke to David Taylor regarding clean-up around his Property.

8-Completed Anticipated Debt Survey for Barclay. \$0

9-Completed a Town Drive-thru with Commission President Clough to identify rental properties.

**Sewer Project**-The Commissioners reviewed correspondence from the Town of Sudlersville. Notes from a meeting with: Todd Mohn, QAC Public Works, Alan Quimby, Chief Sanitary Engineer, Peter Bourne, KCI Technologies and Jo Manning, Town Manager, Sudlersville. A Construction Easement Permit. O & M Expenses(2017 & 2018) and also each Barclay parcel with anticipated EDU count.

David Taylor asked the Commissioners for more time to clean up his property.

There being no further business to discuss, the meeting adjourned at: 7:20pm.  
Next meeting is scheduled for: Wednesday, February 20, 2019.