



**Town of Barclay Commission Meeting
Wednesday August 21, 2019
Minutes**

Present:	President Norman Clough	Commissioner Brian DeMoss
	Commissioner Bill Ward	Town Manager Virginia Albers
	Frederick Preston & Daughter	Robin McKenney
	Margaret Potts	Kelly Kaiser
	Tony Winchester	Will Wallace
	David Taylor	Roseanna Maust
	David King	Dan Schaffer
	Ursula Ward	Grason & Alice Jeffers
	Johnny Harris	Daniel O'Donnell

Barclay Commission President Clough called the meeting to order at: 7:00pm.

We recited the Pledge of Allegiance and President Clough announced we would follow Roberts Rules of Order.

Old Business: Minutes of the July 17, 2019 town meeting were presented. President Clough made a motion to approve the July 17, 2019 minutes as presented, which was seconded by Commissioner Ward. The Finance Report for July, 2019 was reviewed. President Clough made a motion to approve the June, 2019 Financial Report as presented. A second by Commissioner Ward and the motion passed.

Trap Hill Ditch-On the schedule to be cut back in the Fall by Ken Yoder.

Sheriff's Department- Sergeant Troy Lowery attended the meeting and updated the town with regard to traffic stops, radar, and other Barclay calls.

Town Managers Report:

1-Work in Town Office Wednesday Mornings.

2-Codes Enforcement around Town Weekly. Verified ownership, document violation and sent letters to property owners.

6-Met with Town Attorney Patrick Thomas, Commissioner DeMoss and REEB reps to discuss Town Business (REEB Millwork).

7-Town Attorney reviewed a copy of Budget Ordinance 19-01 and made some grammatical corrections and revised the PP Tax Rate.

8-Codes Enforcement letters: Grass0-1100 Goldsboro Road,1606 Barclay Road, 916 Goldsboro Road, Parcel 89-Barclay Cutoff Road. Unsafe Conditions at 918 Goldsboro Road.

9-Submitted an approved application from Community Engineering Corps to renovate Marvin Memorial Gardens.

10-Codes Violations Court date scheduled for September 19, 2019.

11-Sumbitted 40 pages of documents to REEB per their request.

12-Conversations with Town Attorney regarding the process for Closed Session.

13-Scheduled a Closed Session meeting prior to August town commission meeting

Sewer Project-No activity. Brian said that he has been in contact with QA County Administator Todd Mohn. Our submitted application to the State for \$6,000,000 is 8th on the roster.

DeMoss/Seaman Annexation Plan. Tonite's hearing was postponed and rescheduled for the next Town meeting due to the fact that the county has not reviewed the plan yet. Hearing will be held September 18, 2019. Virginia will post an ad in the newspaper of the date change.

Revised Ordinance 19-01. A revised Ordinance 19-01 was submitted with grammatical corrections. A motion was made by Bill and seconded by Brian to approve the revised ordinance and reduce the Personal Property Tax rate to \$.20 per \$100 of inventory assessment. The motion passed.

REEB Millwork – attended the meeting and stated that they would be holding an open house and everyone in the Town was invited. Virginia expressed concerns for the need to purchase a new copier for the Town Office. REEB Millwork offered to buy the Town a copier.

There being no further business to discuss, the meeting adjourned at: 7:52pm.
Next meeting is scheduled for: Wednesday, September 18, 2019.

Respectfully submitted,

Virginia L. Albers